



Minutes of the Meeting of the Finance and Staffing Committee held on **Monday 12 October 2026 at 7.00pm** at the **Heelands Meeting Place** on Glovers Lane, MK13 7PN.

Councillors Present: Cllrs Gilpin (in the Chair), Alexander, Godfrey and Muchmore.
Staff present: Philip Farquharson, Clerk
Members of the public: 0

Minutes

FSC12/26 Apologies: There were no apologies for absence, all Committee Members were present.

FSC13/26 Declaration of interests: Councillor Godfrey declared a potential interest in that she was Chair of the MKPA (Milton Keynes Play Association), and that this cost was included in the draft budget for 2027-28.

FSC14/26 Public participation: There were no members of the public present.

FSC15/26 Minutes of the last Committee Meeting held on 13 July 2026:

Action: The Minutes were approved as an accurate record of the Proceedings of that Meeting, and were signed by the Chair for the Council's records.

FSC16/26 Finance Report:

The Clerk had compiled a document which showed actual income and expenditure for the year to date (up to and including June 2026), forecast income and expenditure at year end (in nine months' time), and variances between budgeted income and expenditure and forecast income expenditure. Councillors noted that with nine months of the year left the forecast would be less accurate than later in the year.

There was a forecast net movement **to** reserves of **£12,244**.

Forecast income for the year finishing at the end of March 2027 was: **£296,921 (budget £276,078)**

Forecast expenditure for the year finishing at the end of March 2027 was: **£284,676 (budget £276,078)**

The increase in income was because of unbudgeted grant receipt from section 106 money of £16,700, for the heritage trail, £3,300 under budget for utilities on account

of air source heat pump savings, offset by overspend on works to bowls club (£9,126 over budget).

FSC17/26 Draft Budget for 2027-28:

Action: After amendments, the draft budget was approved, for submission to the Full Council in November to adopt. The precept requirement would be **£240,820**, or **£82.84 per Band D Household**, a 3.9% increase on last year's precept. The Committee noted the current national average for Town and Parish Councils across England was £99 per Band D Household and so Bradwell Parish Council was significantly under the national average. This included £10,000 provision for solar panels on the roof of the Bradwell Sports and Social Club, £7,000 for ad-hoc, in-year projects, as well as £4,000 for SIDs (Speed Indicator Devices) in Bradwell Village and Heelands, and £3,000 for work to the kitchen at the Bradwell Memorial Hall.

FSC18/26 Memorial Hall Bradwell Annual reimburse:

Action: It was resolved the Clerk would enact the transfer of £7,000 to the Lloyds account from the Barclays Account, as budgeted.

FSC19/26 Exclusion of the Press and Public: In view of the confidential nature of the business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public were temporarily excluded, at the request of the Chair.

FSC20/26 Staff update and salary review:

Action: The report was given by the Clerk. Confidential Minutes refer.

Date and time of next meeting: Monday 08 February 2027 at 7:00pm at the Heelands Meeting Place.

The Meeting was declared **closed** at 8:10pm.