



Minutes of the Meeting of the Finance and Staffing Committee held on **Monday 14 July 2025 at 7.00pm** at the **Heelands Meeting Place** on Glovers Lane, MK13 7PN.

Committee Members Present: Cllrs Gilpin (in the Chair), Alexander and Evans.
Other Councillors present: Cllrs Best and Stuchbury
Staff present: Philip Farquharson, Clerk
Members of the public: 0

Minutes

FSC01/25 Apologies: There were no apologies for absence.

FSC02/25 Election of Chair of the Committee: It was on the agenda to elect a Chair for the year until the first Committee Meeting after the May Annual Full Council Meeting 2026.

Action: Councillor Gilpin was unanimously elected to the post of Chair of the Committee for the 2025-26 financial year.

FSC03/25 Declaration of interests: No interests were declared.

FSC04/25 Public participation: There were no members of the public present.

FSC05/25 Minutes of the last Committee Meeting:

The Minutes of the Meeting held on 10 February 2025 were approved as an accurate record of the Proceedings of that Meeting, noting there were no confidential minutes for that Meeting.

FSC06/25 Finance Report: Councillors noted the finance report showing income and expenditure for the year to date relative to budget and forecast variance to budget up to and including June 2025, which was given by the Clerk.

Forecast Expenditure was: **£267,205**

Forecast Income was: **£263,155**

Forecast Movement **from** reserves of: **£4,050**

The Clerk caveated that these forecasts included a presumption on receipt of the £7,500 government voucher for the ashp (air source heat pumps) project, and no income given from the Barclays account (though this was likely to happen, given the expenditure on the premises).

FSC07/24 Landscaping invitation to tender:

Action: The Committee voted unanimously in favour of approving the invitation to tender document, noting tenders would be considered by Full Council in the autumn.

FSC08/25 Exclusion of the Press and Public: In view of the confidential nature of the business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public (and non-Committee members) were temporarily excluded, at the request of the Chair.

FSC09/25 Staff Update: Verbal report was given by the Clerk. Confidential Minutes refer.

Date and time of next meeting: Monday 13 October 2025 at 7:00pm at the Heelands Meeting Place.

The Meeting was declared **closed** at 8:20pm.