



Minutes of the Meeting of the Finance and Staffing Committee held on **Monday 14 July 2025 at 7.00pm** at the **Heelands Meeting Place** on Glovers Lane, MK13 7PN.

Councillors Present: Cllrs Gilpin (in the Chair), Alexander, Brant, Godfrey and Evans.

Staff present: Philip Farquharson, Clerk

Members of the public: 0

Minutes

FSC01/25 Apologies: To approve apologies from members unable to attend.

FSC02/25 Election of Chair of the Committee: It was on the agenda to elect a Chair for the year until the first Committee Meeting after the May Annual Full Council Meeting 2026.

Action: Councillor Gilpin was unanimously elected to the post of Chair of the Committee for the 2025-26 financial year.

FSC03/25 Declaration of interests: No interests were declared.

FSC04/25 Public participation: For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

FSC05/25 Minutes of the last Committee Meeting: To approve as an accurate record minutes of the Meeting held on 10 February 2025.

FSC06/25 Finance Report: To note finance report showing income and expenditure for the year to date relative to budget and forecast variance to budget up to and including June 2025 was given by the Clerk.

Forecast Expenditure was: **£267,205**

Forecast Income was: **£263,155**

Forecast Movement **from** reserves of: **£4,050**

The Clerk caveated that these forecasts included a £7,500 government voucher for the ashp (air source heat pumps) project, and no income given from the Barclays account (though this was likely to happen).

FSC07/24 Landscaping invitation to tender: To note draft invitation to tender document, tenders to be considered by Full Council in the autumn.

FSC08/25 Exclusion of the Press and Public: In view of the confidential nature of the business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public to be temporarily excluded, at the request of the Chair.

FSC09/25 Staff Update: Verbal report was given by the Clerk.

Date and time of next meeting: Monday 13 October 2025 at 7:00pm at the Heelands Meeting Place.

The Meeting was declared **closed** at 8:00pm.