



**Minutes of the Meeting of the Full Council held on Monday 07 April 2025 at 7.00pm at the Heelands Meeting Place on Glovers Lane in Heelands, MK13 7LW.**

**Councillors Present:** Brant (in the Chair), Alexander, Best, Bradburn (left the meeting at 8:35pm), Gilpin, Exon, Kendrick (arrived 7:10pm) and Stuchbury (left the meeting at 8:30pm).

**Staff Present:** Philip Farquharson (Clerk)

**Members of the public:** 10

**FC160/25 Apologies:** Apologies for absence had been received from Councillors Godfrey and Evans. The reasons for these apologies were voted upon which were unanimously in favour and therefore approved.

**FC161/25 Declaration of interests:** Councillors Kendrick and Exon declared an interest in that they were on planning committees at MKCC (Milton Keynes City Council), and would refrain from voting on live planning applications. Councillor Bradburn declared an interest in FC170/25 relative to SieveMK and abstained from voting on that matter.

**FC162/25 Public participation:** It was on the agenda for any resident of the parish to raise any issue, petition, question or concern. Members of the public present raised the following matters:

- The request for improvement in litter removal around the Parish, and improved access and availability for litter-pickers and high visibility jackets.
- The Chair of SieveMK Gateway was present in support of the application to Bradwell Parish Council to support their s106 application for funds from MKCC.
- Other members of the public were present to support the grant applications at FC171/25 and FC172/25.

**FC163/25 Minutes of the March 2025 Full Council Meeting:**

**Action:** A motion was proposed to approve the Minutes as an accurate record of the proceedings of that Meeting. Councillors voted in favour of adopting the Minutes as an accurate record. The Minutes were signed by the Chair for the Council's records.

**FC164/25 Payments:** As at 19 March, the bank balance of £32,012, savings account balance of £15,174, with £200,000 in the public sector deposit fund, were noted and the monthly schedule of payments was approved. The Clerk drew to the Council's attention the reduced gas cost, since last month, of £511, stating that at the next meeting some costs would be provided for a potential change to air-source heat

pumps. The year had been closed-down, and some of the expenses in March carried over, as they related to the next financial year. The closing balance as at end of March was in the region of £53,000 with £200,000 in the public sector deposit fund. The auditor had stated this was not an unreasonable amount of savings to hold.

The Chair moved to discuss item FC169/25 next.

#### **FC169/25 Litter picking in the Parish:**

A motion was proposed to consider contacting schools and community groups and offer to donate litter picking equipment to facilitate community litter picks (equipment up to the value of £1,000). This included giving the Brownies some litter pickers and rubbish bags.

Those in favour: 8

Against: 0

Those who abstained from voting: 0

**Action:** The motion Carried and all three schools in the Parish would be contacted, and the Scout group in Bradwell Abbey, and offer them litter-pickers.

**FC166/25 Replacement bench on Providence Place in Bradwell:** It was on the agenda to consider petitioning MKCC to replace the bench at Parish Council expense of under £1,200.

A motion was proposed as per the agenda item above:

Those in favour: 5

Against: 2

Those who abstained from voting: 1

**Action:** The motion Carried and the Clerk would liaise with MKCC officers to aim to get the bench replaced.

**FC167/25 Heelands Wood Corner Play Area:** It was on the agenda to consider approving the design and supporting the application to Milton Keynes City Council (MKCC) for £200,000 s106 funding from the Suffolk Punch towards it.

A motion was proposed to write to MKCC to state the design had been approved and that the Parish Council supported and requested the allocation of section 106 monies of £200,000 to pay for it:

The vote was recorded.

Those in favour: Alexander, Brant, Gilpin, Exon, Kendrick and Stuchbury.

Against: Councillors Best and Bradburn.

**Action:** The motion Carried and the Clerk would write to MKCC officers and inform them the Parish Council had approved the design and supported the allocation of the section 106 moneys towards it.

**FC168/25 The Barn on Primrose Road planning application 22/02358/CLUP:** To consider supporting a complaint to the Ombudsman and Milton Keynes City Council on this planning application.

A motion was proposed to write to the resident and support her complaint to the Ombudsman and MKCC on their error in allowing 22/02358/CLUP to happen, noting it was a breach of the planning consent given for the barn to be converted in the first place:

Those in favour: 6

Against: 1

Those who abstained from voting: 1

**Action:** The motion Carried and the Clerk would write to the resident.

**FC170/25 Sieve MK s106 application request for support:** It was on the agenda to consider supporting Sieve MK in their application for s106 Suffolk Punch funding application to MKCC.

Councillor Stuchbury left the Meeting at this point (at 8:30pm).

It was noted that a former application by Bradwell Parish Council to release the s106 funds to build a community centre at the Suffolk Punch site, despite a public works loan having been approved, was refused by the s106 board.

A motion was proposed as per the agenda item, to write to MKCC to support the allocation of the s106 monies of £200,000 towards the Sieve MK Gateway project in Heelands, upon the caveat that a community-use agreement with the Parish Council is signed:

The vote was recorded.

Those in favour: Councillors Best, Exon, Kendrick.

Against: Councillors Alexander, Brant and Gilpin.

Those who abstained from voting: Councillor Bradburn.

**Action:** The Chair's casting vote was used against the motion which therefore failed.

Councillor Bradburn left the Meeting at this point (8:35pm).

**FC171/25 Grant application for £1,500 from the YMCA:**

A motion was proposed to give £1,000 to the YMCA:

Those in favour: 6

Against: 0

Those who abstained from voting: 0

**Action:** The motion Carried with unanimous assent and the Clerk would enact this transaction and pass the monies to the YMCA.

**FC172/25 Grant application for £200 from Friends of Conniburrow and Pebbles Family Centre.**

A motion was proposed to give £200:

Those in favour: 6

Against: 0

Those who abstained from voting: 0

**Action:** The motion Carried with unanimous assent and the Clerk would enact this transaction and pass the monies to the Friends of Conniburrow School and Pebbles Family Centre.

**FC165/25 Policies, risk assessment and asset register:** It was on the agenda to consider re-adoption of the asset register and risk register, and all existing policy documents as follows:

- Financial regulations
- Code of conduct
- Standing Orders
- Data protection policy
- Disciplinary and grievance policy
- Document retention policy
- Equality policy
- Freedom of information publication scheme
- Investment policy
- Lone working policy
- LGPS discretionary pension policy
- OH and Safety policy
- Reserves policy
- Sickness and absence
- Training and development policy
- Privacy policy
- CCTV policy
- Advertising social media and promotions policy
- Anti-bullying policy
- Complaints policy

The Clerk drew to the Council's attention the amended Standing Orders, and Reserves Policy. After some minor amendments, and barring the anti-harassment and bullying policy, a motion was proposed to adopt the policies:

Those in favour: 4

Against: 0

Those who abstained from voting: 2

**Action:** The motion Carried unanimously and the Clerk would upload all the policies.

**FC173/25 Planning Applications:** Councillors considered making representation to MKCC on planning applications:

- a) Application Number: PLN/2025/0431 - Householder planning permission  
Location: 7 OVEREND CLOSE, BRADWELL, MILTON KEYNES, MK13 9EJ

- b) Application Number: PLN/2025/0378 - Householder planning permission  
Location: 2 NURSERY GARDENS, BRADWELL, MILTON KEYNES, MK13 9HU

**Action:** It was resolved not to object to the above two applications.

- c) Application Number: PLN/2025/0617 Proposal: The removal of Cedar (T2) at 3 VICARAGE GARDENS, BRADWELL, MILTON KEYNES, MK13 9AY.  
d) Application: PLN/2025/0615 Proposal: The proposed removal of Cherry (T1) at 9 ALEXANDRA COURT, BRADWELL, MILTON KEYNES, MK13 9AH.

A motion was proposed to object to these planning applications on the grounds that the trees were of historic interest and of significant visual amenity to the nearby residents:

**Action:** The motion Carried with unanimous assent and it was resolved to object to the above two applications.

**Date and time of next meeting:** Monday 12 May 2025 at 7:00pm at the Heelands Meeting Place.

The meeting was declared **closed** at 9:30pm.