



**Minutes of the Meeting of the Finance and Staffing Committee of Bradwell Parish Council held on Monday 12 February 2024 at 7.00pm at the Heelands Meeting Place on Glovers Lane, Heelands.**

**Councillors Present:** Councillors Brant (in the Chair), Alexander, Davy, Gilpin and Godfrey.

**Staff:** Philip Farquharson (Clerk)

**Members of the public:** 0

**FSC20/24 Apologies:** An apology for absence had been received from Cllr Evans. This was voted on as follows:

Those in favour: 4

Those against: 0

Those who abstained from voting: 1

**Action:** It was therefore resolved to approve the apology.

**FSC21/24 Declaration of interests:** There were no interests declared.

**FSC22/24 Public participation:** There were no members of the public present.

**FSC23/24 Minutes of the last Committee Meeting:**

**Action:** Minutes of the Meeting held on 09 October 2023 were approved as an accurate record of the proceedings of that Meeting, and were signed by the Chair of the Committee for the Council's records.

## **Finance**

**FSC24/24 Finance Report:**

**Action:** The Clerk's finance report was noted showing income and expenditure for the year to date relative to budget and forecast variance to budget up to and including January 2024. Forecast movement to reserve was £57,590, noting £40,000 of that was budgeted movement to reserve. The forecast carry forward at year end was **£232,636**, an increase from last year's carry forward of **£175,046** (ex vat for 2 months, February and March 2024). Forecast income was: **£268,208** and expenditure: **£210,618**.

## **Staffing**

**FSC25/24 Pensions Policy:**

**Action:** After minor amendments a vote was held and it was unanimously in favour of adopting the policy.

**FSC26/24 Exclusion of the Press and Public:** In view of the confidential nature of the business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public were temporarily excluded, at the request of the Chair.

**FSC27/24 Staff update:** The Clerk's appraisal was approved and he was moved up one SCP point, effective 01 April 2024.

**Date and time of next meeting:** Monday 08 July 2024 at 7:00pm at the Heelands Meeting Place.

The Meeting was declared closed at 8:20pm.