



To all members of Bradwell Parish Council, you are hereby **summoned** to attend the Annual Meeting of the Parish Council to be held on **Monday 12 May 2025 at 7.00pm** at the **Heelands Meeting Place** at 21 Glovers Lane, MK13 7LW.
Members of the public and press are invited to attend.

Philip Farquharson, Clerk

AGENDA

FC01/25 Election of Chair: Councillors to elect a Chair for the year, until the next Annual Meeting of the Parish Council in May 2026.

FC02/25 Declaration of Office: Chair to sign the declaration of office form.

FC03/25 Election of Vice-Chair: Councillors to elect a Vice-Chair for the year, until the next Annual Meeting of the Parish Council in May 2026.

FC04/25 Declaration of Office: Vice-Chair to sign the declaration of office form.

FC05/25 Apologies: To receive and approve apologies from members unable to attend the meeting.

FC06/25 Declaration of interests: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC07/25 Public participation: For any resident of the Parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

FC08/25 Minutes of the last Full Council Meeting: To approve as an accurate record Minutes of the Meeting held on 07 April 2025 (see paperwork pages 1-5).

FC09/25 Payments: To note current bank balance of £114,869 and savings account balance of £15,187 (as at 01 May 2025), and approve monthly schedule of payments made since the last meeting (page 6).

FC10/25 Internal audit report: To note clean internal audit report (pages 7-13).

FC11/25 Annual Return and Governance Statement: To approve the Governance Statement, Accounting Statement and Annual Return for the Clerk to submit to the external auditors (pages 14-18).

FC12/25 St Augustine's Church Parking: To work in partnership with St Augustine's Church to improve parking to mitigate the impact on local residents.

FC13/24 Calendar of Meetings for 2025-2026: To agree a schedule of meetings for the year ahead (see draft attached, page 19).

FC14/25 Heritage costs and logistics: to consider Clerk's report on trail app and map costs (see pages 20-21).

FC15/25: Bradwell Memorial Hall solar panels report: To consider cost of roof repairs and whether to proceed with the project (see report with three quotes page 22).

FC16/25 20mph survey and speed limits in Bradwell Common: To note the results of the survey and consider petitioning MKCC for speed indication devices and safety measures along Booker Avenue, Bradwell Common Boulevard, Burnham Drive through a CIF application (see feedback and results pages 23-28).

FC17/25 Review and agree Parish Council representation on external bodies for the council year 2025/26, or to discontinue representation, for the following:

1. Milton Keynes Parish forum.
2. Milton Keynes Association of Local Councils.
3. BSSC (Bradwell Sports and Social Club) Committee.

FC18/25 Review and agree the following subscriptions to other bodies 2025/26:

1. Bucks and Milton Keynes Association of Local Councils (B&MKALC), which includes membership to NALC.
2. Society for Local Council Clerks (SLCC).

FC19/25 Review and agree the Terms of Reference and appointment of members (see standing order 4.4.iv) to Committees and Working Parties:

1. Finance and Staffing Committee (see Terms of Reference, pages 29-30).
2. Newsletter Working Party (see draft Terms of Reference page 31).

FC20/25 Bradwell Memorial Hall: To consider continuing to assist financially the renovations of the premises owned by the charity.

FC21/25 King George's Field: To consider the current arrangement of costs incurred in landscaping and allotment management to be paid by the Parish Council.

FC22/25 MKCC Constitutional Change to disallow Parish Councils to 'call-in' planning decisions: To consider petitioning MKCC to retain this provision.

FC23/24 Planning Applications: Councillors to consider making representation to MKCC on planning applications below (pages 32-42):

- a) Application no: PLN/2025/0600 and PLN/2025/0608 Installation of 12no photovoltaic panels and 1no air source heat pump within curtilage of a listed building at WARDENS ACCOMMODATION, BRADWELL VILLAGE YOUTH HOSTEL, VICARAGE ROAD MK13 9AG
- b) Application no: PLN/2025/0826 - Notification of proposed works to trees in a conservation area. Location: 4 VICARAGE ROAD, BRADWELL, MILTON KEYNES, MK13 9AQ. Proposal: The removal of 1.5m of soft growth from side nearest listed building and crown raising to 3m above ground of 1x Yew tree (X) closest to dwelling, crown raising to 3m of all growth overhanging boundary wall/pavement of 1x Yew tree (X) nearest road, reduction to 2m tall of 3x Conifers (O) along rear boundary, reduction to 2.5m tall of remaining 2x Conifers (O), and felling of 1x Cherry tree (represented by square)

Date and time of next meeting: Monday 02 June 2025 at 7:00pm at the Heelands Meeting Place, Electors' meeting held at 7pm at Heelands Meeting Place on 19 May 2025.