Bradwell Parish Council Allotment Rules

Note: The Parish Council holds Public Liability insurance for communal areas of the allotments which does not cover the rented plots. This is the tenant's responsibility.

1. You shall keep your allotment plot in a good state of cultivation and fertility. Surrounding paths should be kept clear of weeds and debris. Plots are regularly reviewed by the Parish Council, who reserves the right to enter at any time and inspect the allotments, and you may be asked to improve your plot if it is in an unacceptable state. You risk losing the plot if it is not remedied in the allocated time.

2. If an allotment garden is deemed to be under-cultivated a notice to quit will be given.

3. Vacant plots will be offered to residents of the Parish only, from the waiting list, one plot per household. Once the waiting list for residents is exhausted, non-residents and second plots will be considered. All newly let plots will be half-size plots until the waiting list is cleared.

4. The annual rent is due for payment to the Council on 01 October each year. If the rent is in arrears for a period of not less than forty days, from 01 October, so if it is not paid by 11th November the Council may terminate the tenancy following the procedure as outlined in items 21-22 below. Once paid, allotment rent is non-refundable.

5. The tenant shall not underlet, assign, or part with the possession of their allotment garden or any of the part thereof without prior consent in writing of the Council. Permission must be sought from the Council for temporary cover. Failure to do so will lead to termination of your tenancy.

6. The Council does not allow the keeping of chickens, bees, or any other livestock on the allotment gardens.

7. The tenant shall not, without the written consent of the Council, take or sell or carry away any mineral, gravel, sand or clay.

8. The tenant shall not, without prior consent in writing of the Council, erect any building on the allotment garden. Existing structures are exempt. New or replacement sheds should be no larger than 8ft by 6ft and windows must be of a clear plastic material. Existing greenhouses are exempt. New or replacement greenhouses should be no larger than 10ft by 12ft and must be made of a clear plastic material or safety glass. Polytunnels should be no larger than 8ft by 14ft. The Council reserves the right to inspect any installations on the allotment gardens and request the immediate removal of structures that are deemed unsafe.

9. Carpets/underlay may not be used to cover plots to suppress weeds.

10. You shall not use barbed wire or erect any fences on the allotment garden without prior written permission from the Council. Anti-rabbit fence is permitted, up to one metre in height.

11. Only dwarf-standard or cordon fruit trees may be planted on the allotment gardens and then not within 3 metres of the allotment boundary.

12. The tenant shall ensure that any dog brought onto the site is securely held on a leash.

13. Unless prior permission is sought the tenant shall not drive or park any motor vehicle on any part of the allotment site except the allocated car park.

14. The tenant shall not sell the produce of the allotment garden.

15. The tenant may not connect hose pipes to the taps.

16. Tenants shall not deposit or allow other persons to deposit on their allotment any refuse or decaying matter (except manure and compost in such quantities as may be reasonably required for use in cultivation), or place any matter in hedges, ditches, or dykes in or surrounding the allotment garden or on any vacant allotment garden or on adjoining land, car park or riding.

17. The tenant shall ensure the main access gate shall be closed and locked at all times (as protection to tenants and prevention of unauthorised visitors). Codes and keys must not be given to others.

18. The burning of material is **not allowed** on the allotment gardens**.** Bonfires and garden incinerators are **not allowed.**

19. No flags are allowed to be erected or flown on a tenant's allotment or elsewhere on site.

20. The tenant shall not cause or permit any nuisance or annoyance to the occupier of any other allotment, or local resident. Should any dispute arise between allotment tenants, they shall be referred to the Council whose decision shall be final. The Council condemns all forms of discrimination, harassment, or victimisation. Tenants are responsible for other people they allow onto the allotment site. Bradwell Parish Council has zero tolerance for rude, harassing, or violent behaviour towards staff, councillors or volunteers.

21. In the event of a breach of these rules by the tenant, the Council shall be entitled to terminate the tenancy. Notice to quit shall be served by the Parish Council communicating to the tenant, either by email, letter or via telephone confirming 14 days notice to quit, unless remedial action is taken to resolve the issue, within which time all possessions must be removed.

22. The tenant shall be entitled to appeal within the 10 days from the date of issue of notice to quit. Appeals are made to the next meeting of the full Parish Council who shall decide whether to uphold the termination or rescind it or to suspend the termination subject to conditions. In the event of an appeal being received the notice shall not take effect until the Parish Council determines the appeal, however the Parish Council may be entitled to refuse permission to the tenant to access the site until after the appeal has been determined.

23. These regulations override any previous regulations and are available on the Parish Council website.

Bradwell Parish Council
Tenancy Agreement and use of Personal Data Consent

Plot No: Site:

Name:
Address:

E-mail:

Phone:

I apply for the tenancy of the above allotment plot for the period to 30 September 2027.

I have read the Tenancy Conditions of Bradwell Parish Council and agree to abide by them.

Rent for 2026/27 season: £27
Payment method:
Online Banking only: name: Bradwell Parish Council
Lloyds bank sort code 30-15-53, account no. 01359679

Please tick to give consent:

In providing the above data I am providing my consent for my data to be stored by Bradwell Parish Council in line with their Data Protection and Use of Personal Data Policy and Privacy Policy. The information will only be used in relation to the management of the allotments and will be shared with the allotment representative who provides volunteer services for Bradwell Parish Council.

Signed …….. Date ……..…

Please return to the Parish Clerk
clerk@bradwell-pc.gov.uk
21 Glovers Lane, Heelands, MK13 7LW