



Bradwell Parish Council
21 Glovers Lane, Heelands
Milton Keynes, MK13 7LW

Tel: 01908 321285
Email: clerk@bradwell-pc.gov.uk

To members of the Council: You are summoned to attend the Annual General Meeting of the Parish Council on Monday 14th May 2018 at 7.30pm in the Parish Council's Office, 21 Glovers Lane, Heelands.

H Ward

Helen Ward, Parish Clerk

9th May 2018

AGENDA

1. **Election of Chair.**
2. **Election of Vice-Chair.**
3. **Apologies.**
4. **Declaration of Members' Interests.**
5. **Public Open Session.** For members of the public to raise any questions or points of interest.
6. **To approve the minutes** of the previous meeting held on Monday 9th April 2018.
7. **Parish Forum representatives.** To elect representatives for the 2018-19 Parishes Forum.
8. **MKALC representatives.** To elect representatives for the 2018-19 MKALC meetings.
9. **Personnel working group.** To review terms of reference and group membership.
10. **Temporary office cover.** To note end of project report from Mrs K Hill, and to consider further cover if required prior to recruitment.
11. **Finance**
 - 11.1 To note bank reconciliation as at 30th April 2018.
 - 11.2 To approve monthly schedule of receipts and payments.
 - 11.3 To consider quotation from Barton Petroleum for red diesel.
12. **Privacy Notice.** To review draft policy and consider for adoption.
13. **Asset Management Plan.**
 - 13.1 To review draft policy and consider for adoption.
 - 13.2 Barn and Storage container: Property audit and risk assessments.
 - 13.3 To consider next steps for review and maintenance of all assets.

14. **General Data Protection Regulation.** To note requirements of the new regulation. The GDPR supersedes the 1998 Data Protection Act and offers greater transparency about the collection and use of personal data.

15. **Heelands Meeting Place.** To consider quotations for the toilet refurbishment.

16. **St Lawrence Churchyard.** To consider existing maintenance arrangements.

17. **Landscape maintenance.** To consider undertaking a review of existing arrangements for maintenance of land owned by the Parish Council to manage the risks associated with the current arrangements, and to assess the potential costs for additional maintenance work following the expression of interest logged with MK Council.

18. **Abbey Road landscaping concerns.** To consider next steps.

19. **S106 spend for new community facility.** To report progress and agree next steps.

20. **Planning.** To agree any comments, support or objections to current planning applications:

18/00796/FUL	13 Mayditch Place, Bradwell Common
18/00916/FULMMA	Bradwell Sports & Social Club
18/00984/FUL	74 Hilliard Drive, Bradwell

21. **Correspondence.**

21.1 To note expression of interest in Community Foundation land in Heelands.

21.2 To consider any recent correspondence that cannot wait until the next meeting.

22. **Future events / meetings**

22.1 MKALC Tuesday 22nd May 2018.

22.2 Parishes Forum Thursday 14th June 2018.

23. **Meetings**

23.1 Next Parish Council meeting Monday 4th June 2018.

23.2 Strategic Review Date to be confirmed.