



Minutes of an ordinary meeting of Bradwell Parish Council on Monday, 4 February 2020 at 7.30pm in the Heelands Meeting Place, Glovers Lane, Heelands, Milton Keynes MK13 7LP.

Present: Cllrs Gilpin, (Chair), Bradburn R, Evans, Exon, Atkins, Holley & Davy.

Attending: Julie Godden (Clerk) & 3 members of the public

1. **Apologies:** Cllr Jones, Alexander & Bradburn M
2. **Declaration of Members' interests:** None
3. **Public speaking time:** N/A
4. **Minutes of previous meeting and comment on actions from that meeting for noting:** To approve the minutes of the meeting held on Monday 6 January 2020, agreed:

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Evans
Unanimous: Motion passed

5. To consider grant applications:

A: The Bradwell Common Community Centre Manager, Jim Davidson attended and gave a brief overview of the running of the hall to members and informed them that some of the funding from MK Council has been withdrawn. Fees have been increased, the hall is nearly at full hire capacity, but this will only keep the hall running, it does not allow for any refurbishment. The requested grant is 4 x New chairs for the meeting room and 40 x chairs for the hall at a cost of £964.00. A further grant application will be made in the new financial year for the remaining 40 chairs and 2 meeting room chairs that need to be replaced.

Cllr Gilpin asked if the hall was used by many people from the Parish?

Mr Davidson informed members that most users are from the area, it is available to hire for parties, there are some regular users, such as church groups and dance classes.

Cllr Gilpin thanked Mr Davidson for attending, he then left the meeting at 7.35pm

6. Chairman's announcements: N/A

7. **BSSC:** To discuss email regarding football pitch: A representative from BSSC attended the meeting and informed members of the drainage problem the club is experiencing; they have only had 1 home game this season and it will affect the cricket too. Dynorod are going to jet and investigate at a cost of £1700.00 and the club wondered if there was a grant to help towards the cost.

Cllr Gilpin informed BSSC that there is no grant available this year as they have already had one, and we cannot provide one retrospectively. Also, the 2020/21 Budget has already been set, so BPC are unsure how they can help?

BSSC would like to taught how to use the tractor to enable them to aerate the pitch.

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Cllr Davy informed members that many clubs were suffering as it has been the worst year for rain, Heeland Rangers have drainage on their pitch and they have had to call off matches, it is the weather that is the problem.

Cllr Gilpin said the BPC will investigate the training of the use of the tractor and insurance and get back to BSSC.

Action: Clerk to find out training costs and insurance implications

- 8. New Hall Project @ Langcliffe Drive:** Cllr Gilpin thanked Cllr Bradburn R for his work on the grant to date. A WREN working group needs to be set up, Cllr Davy, Holly & Gilpin are happy to attend.

Action; Clerk to send Cllr Bradburn financial documents and print of the acceptance from for A Ingram and send. Cllr Gilpin to set a date for the working group

- 9. VoIP office phone system quotes were looked:** BT is the current broadband supplier and was deemed the most cost effective at a one off cost of £150.00 (+ postage) for two handsets and new cloud express router.

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Bradburn R
Unanimous: Motion passed

- 10. Landscaping Contract Working Group:** Cllr Davy, Holly, Gilpin & Evans expressed an interest in attending a working group.

Action: Clerk to send out grant documents to all and give a date for a meeting

11. Children's Parish Activities for 2020-2021

- i. MK Play Association see attached costs
- ii. Heeland Rangers: no reply
- iii. MK Dons see attached costs
- iv. Basketball

The above is moved to the March meeting as more information is needed regarding the potential use of Heeland Rangers changing rooms.

12. Finance:

- i. Payments: a list of payments made/due since the last meeting of the council were reviewed and accepted: Annex 'A'
- i. Risk Management: c/f to March meeting as more time and some amendments were needed
- ii. Grant Applications:
 - Grant A for the replacement of chairs at Bradwell Common Community Centre at a cost of £964.00 was proposed

Proposed: Cllr Davy
Vote by show of hands:

Seconded: Cllr Bradburn R
Unanimous: Motion passed

13. Planning Matters:

- i. Proposal for a two-storey side extension:
2 Ormsgill Court Heelands Milton Keynes MK13 7PZ

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- 19/02959/FUL: Registered
- ii. Front boundary wall with electric gate
18 Whetstone Close Heelands Milton Keynes MK13 7PP
Ref. No: 19/03121/FUL | Validated: Tue 19 Nov 2019 | Status: Application Refused
 - iii. Proposed change of use from C3 use class to C4 use class
1 Mitcham Place Bradwell Common Milton Keynes MK13 8BS
Ref. No: 19/02945/FUL | Validated: Mon 11 Nov 2019 | Status: Application Permitted

14. MKC Partnership Fund: Clerk to apply for an exercise trail near Bradwell Common Park for £10,000.00 to be match funded by BPC.

Proposed: Cllr Gilpin
Vote by show of hands:

Seconded: Cllr Evans
Unanimous: Motion passed

15. PWG: Minutes of meeting had been sent and the ratification of staff annual increases were agreed as below:

- Staff on the Living Wage Foundation wage scale are to be given the employers voluntary rise of 30p per hour = £9.30 per hour, all other hourly paid staff are to be given the same percentage rise = 3.3%, these will take effect from 1 April 2020.

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Atkins
Unanimous: Motion passed

Members were informed that office staff are still awaiting NALC to agree their 2020/21 pay rise

The Clerk had made a suggestion of having a separate RFO to free up her time as a new hall will create extra work i.e. staff management, bookings, maintenance, invoicing, accounts, etc. The Clerk envisaged 10 to 15 hours per week for an RFO, but it would be dependent on how the hall is going to be run, is it going to be VAT registered or is it going to be run by a Trust, this needs to be agreed to then make a decision as to what extra staff are required, as an RFO would be needed for VAT returns, invoicing etc, but if a trust is going to run the hall on the PC's behalf, then a different staffing model may be required.

Cllr Gilpin suggested to members that the PWG find out which model would work best.

Action: Clerk to investigate how other halls are run for the next PWG in April

16. Parish play area grants:

- i. Exercise park at Heelands is now finished, photos attached – info only
- ii. Craddock Close refurbishment is still to be completed – MK Council will endeavour to provide a basket swing as there was some safer surface with nothing on it, this is the best play value and will be suitable for the widest range of user

17. Parish Communications and Information: Cllr Gilpin welcomed Tony Simeon Seton Scorer to the meeting to talk about the parking issues at Bradwell Common. Mr Scorer expressed his concerns over the increase in

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opportunistic parking from CMK that is being experienced in the area, for example there were over 20 cars on the way to B & Q on double yellow lines, he asked if a permit scheme could be set up?

Cllr Gilpin informed Mr Scorer that there has already been 2 – 3 surveys done regarding this and there is never enough response from the residents to warrant putting one in place.

Cllr Bradburn R informed Mr Scorer that the City side of Bradwell Common is still permit controlled, but the other side is not, Conniburrow came out of the scheme as it cost residents as they voted against it. MK Council will not revisit this for 3 years, however there is a new mobile enforcement car after April 1st, so this may help matters.

Cllr Gilpin thanked Mr Scorer for attending the meeting and understands his concerns, but unfortunately there is nothing BPC can do at this time.

18. Parishes Advisory Group (PAG) - Together We Can: No feedback given

19. BPC Ride on mower – BSSC have been to view the mower, they do not wish to purchase it. The Scouts @ Cosgrove have expressed an interest via Cllr Exon as it was agreed at the December meeting that the Clerk & RFO to try and get the best price, but the sale is not to be below £200.00.

Action: Clerk will get in touch when the Scouts details are passed on

20. Landscaping and Environmental matters:

i. VE Day Celebrations:

- Bradwell Memorial Hall – they would like to put on a 40's tea dance on 10 May 2020, but no costs have been given as yet
- Bradwell Abbey collaboration meeting on 15/01/20, they would like to have Afternoon Tea on 12 May 2020 for invitees, followed by some fun games open to all i.e. tug of war, no costs given as yet

BPC would like to support both of these events in principal, but costs are needed before a decision can be made.

Action: C/F to March meeting, Clerk to contact both groups with the above statement.

ii. Motte & Baily quote for removal of branches left by Green Gym at a cost of £110.00 + VAT

Proposed: Cllr Holley

Seconded: Cllr Evans

Vote by show of hands:

Unanimous: Motion passed

iii. Yellow paint is available from MKC Highways for PC volunteers to spruce up the Redway Bollards – no action

iv. More litter pick dates for the Great British Spring Clean initiative dates were agreed 21 March 2020 & 4 April 2020

Action: Clerk to sign BPC up to the scheme and also advertise these dates on Facebook, website & newsletter.

v. Grit bin update is on order with MK Council, location is on the attached plan

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21. AEM: ideas for content & awards were discussed and the award for the photographic competition would be given out along with a Parish Community Award.

Action: Clerk to invite PCSO's, MKC Recycling officers & Bradwell Abbey to the AEM
Clerk to advertise both awards on Facebook, website & newsletter.

22. Part 2 section to meeting: To agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

Proposed: Cllr Gilpin
Vote by show of hands:

Seconded: Cllr Holley
Unanimous: Motion passed

NB: Private & Confidential minutes will be made available at the Parish meeting or by appointment with the Clerk

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