



Minutes of an ordinary meeting of Bradwell Parish Council on Monday, 6 January 2020 at 7.30pm in the Heelands Meeting Place, Glovers Lane, Heelands.

Present: Cllrs Gilpin, (Chair), Bradburn R, Bradburn M, Evans, Exon, Alexander, Atkins, Jones, Holley & Davy.

Attending: Julie Godden (Clerk) & 4 members of the public

- 1. Apologies:** None
- 2. Declaration of Members' interests:** Cllr Davy said that she had an allotment at Heelands and therefore will not vote on the grant application.
- 3. Public speaking time:** Mr T Scoer introduced himself to the council, stating he has lived in MK for 20 years, 10 of those on Bradwell Common. He is semi-retired and is interested in getting more involved with the Parish Council. He has sent a letter to the Clerk regarding parking issue on Bradwell Common for to go on the February agenda.

Cllr Gilpin thanked Mr Scorer for attending and informed him that the Parish Council elections will be in May this year.

- 4. Minutes of previous meeting and comment on actions from that meeting for noting:** To approve the minutes of the meeting held on Monday 2 December 2019, agreed:

Proposed: Cllr Alexander

Seconded: Cllr Evans

Vote by show of hands 9 for, 1 abstention

Majority vote – motion carried

Matters Arising from the previous meeting 02/12/19: Cllr Bradburn informed members that he had not been contacted by attendees that objected to the 1 Mitchem Place planning application with any crime numbers, he has therefore been unable to pursue matters on their behalf.

- 5. To consider grant applications:**

A: A representative attended from Heelands Allotment Association (HAA) to ask for a grant for £1000 towards the cutting back of a hedge to allow better cultivation and vehicular access. This used to be done by MK Council, unfortunately they no longer do this. The site currently does not incur any costs to BPC as HAA manage the site on their behalf to include fees and keeping it tidy. Unfortunately, HAA do not have the suitable equipment or expertise and the hedge is now so high it has become a H & S issue to cut it. If the high level is cut back the Association are confident that they can keep it tidy going forwards.

Cllr Gilpin thanked them for their time, that they were very welcome to stay for the rest of the meeting. A decision would be discussed later in the meeting, the Clerk would be in touch with that decision by the end of the week, they then left the meeting at 7.40pm

B: Representatives from Bradwell Memorial Hall (BMH) attended to ask for a grant of £1000 towards upgrading the exterior of the hall to make it waterproof as water was getting in and damaging the sprung floor. BPC gave a grant previously to refurbish the property, but not the floor and BMH will hope to apply in the new financial year for a grant to replace the floor, but this other work needs to be done first to ensure that the hall is waterproof.

Signed as a true and accurate record


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CHAIRMAN

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Cllr Gilpin thanked them for their time, that they were very welcome to stay for the rest of the meeting. A decision would be discussed later in the meeting, the Clerk would be in touch with that decision by the end of the week, they then left the meeting at 7.50pm

- 6. Chairman's announcements:** A meeting date with the Monitoring Officer needs to be agreed.
Action: Cllr Gilpin will contact the new Monitoring Officer for some Monday evenings as that is the day most members can attend.
- 7. Precept & 2020/21 Budget:** The 2020-2021 precept Tax base of 2704.19 band D equivalent (2704.19 x £54.08) = £146242.33 precept plus the LCTRs Grant of £10,193.67 totalling = £156436.00 was agreed as per the recommendation from MK Council. This is a 0% rise from last year.

The BPC 2020/21 budget as per the attached spreadsheet was also agreed.

Proposed: Cllr Alexander
Vote by show of hands:

Seconded: Cllr Exon
Unanimous: Motion passed

Action: Clerk to fill out the relevant forms and will return them to MK Council by 31 January 2020

8. New Hall Project @ Langcliffe Drive:

To ratify the choice of using Hewitt Freeborn (HF) for architect & Principal Designer services along with the Traditional build model at a cost of £24950.00 + VAT. The fee is based on an assumed 12-week pre-construction period and 26 weeks construction period. On this basis an invoicing would be raised on a monthly basis against the value for work stages as noted below:

	Architect	Principal Designer
Stage 3:	Developed Design £4,250	£500
Stage 4:	Technical Design £10,750	£1,500
Stage:5/6:	Construction, Handover and Close Out. £6,450	£1,500

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

- i. A discussion to ratify the amount of Public Works Loan that BPC wish to apply for took place and the amount of £200,000 was agreed on.

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Davy
Unanimous: Motion passed

Cllr Alexander looked into obtaining a grant from WREN, there are none available for a new build, however, BPC can apply for the interior fittings once all our other funding is in place, the next grant applications are open March 2020.

Cllr Gilpin suggested setting up a working party to apply for grants once the Public Works Loan is in place.

Action: Cllr Bradburn to fill out the relevant forms and ask NALC to check them before the application

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9. Finance:

- i. Payments: To review a list of payments made/due since the last meeting of the council: Annex 'A'

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

- ii. Grant Application Decisions:

A: £1000 for Heelands Allotment Association for cutting down the overgrown hedge

Proposed: Cllr Exon
Vote by show of hands 9 for, 1 abstention

Seconded: Cllr Atkins
Majority vote – motion carried

B: £1000 for Bradwell Memorial Hall to make the outside of the hall waterproof

Proposed: Cllr Jones
Vote by show of hands:

Seconded: Cllr Holley
Unanimous: Motion passed

- iii. Auditors report: to ratify that the external auditors report has been accepted in particular that the council note assertion 4:

- We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2019/20 for the exercise of public rights, since the approval date was after the start of the period for the exercise of public rights. As a result, the smaller authority must answer 'No' to Assertion 4 of the Annual Governance Statement for 2019/20 and ensure that it makes proper provision for the exercise of public rights during 2020/21.

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

10. HMP:

- i. 3 x quotes for the upgrade of the alarm system were looked at and Oak Park Security were deemed to be the best value @ £680 installation & £90.00 pa = £780.00.

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

- ii. Samples for curtains and quotes were looked at and the sample Enigma from Fabric World at a cost of £2767.50 + VAT was deemed the best fabric at the best value.

Proposed: Cllr Davy
Vote by show of hands 7 for,
2 abstention 1 against

Seconded: Cllr Jones
Majority vote – motion carried

11. Communications

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- i. New BPC Website feedback: Cllr Holley asked for a button to be placed for the 'get in touch with BPC' area instead of just a website address
- ii. Meeting Update - Newsletter, Facebook, website and community events were discussed and it was agreed not to include any proposal or discussion of parish events these are to be done within Parish Meetings.

12. Planning Matters:

- i. Two storey side extension
9 Mayditch Place Bradwell Common Milton Keynes MK13 8EW
Ref. No: 19/03344/FUL | Validated: Fri 13 Dec 2019 | Status: Registered

Action: Clerk to lodge BPC objections on the grounds of overdevelopment with the possibility of it becoming HMO

- ii. proposed rear dormer to the dwelling house
51 Langcliffe Drive Heelands Milton Keynes MK13 7LA
Ref. No: 19/03249/FUL | Validated: Thu 05 Dec 2019 | Status: Registered
- iii. Proposed single storey front extension
3 Tylers Green Bradwell Common Milton Keynes MK13 8AS
Ref. No: 19/03210/FUL | Validated: Tue 10 Dec 2019 | Status: Registered

There were no objections to applications ii & iii above

- iv. first floor side extension and part ground floor rear extension
42 Walkhampton Avenue Bradwell Common Milton Keynes MK13 8NJ
Ref. No: 19/02759/FUL | Validated: Mon 21 Oct 2019 | Status: Permitted
Erection of a single storey extension to existing bungalow containing a dining room and a bathroom.
- v. 65 Quinton Drive Bradwell Milton Keynes MK13 9HW
Ref. No: 19/02672/FUL | Validated: Tue 15 Oct 2019 | Status: Refused

13. Parish play area grants:

- i. Fitness equipment information – no further information

Action: Clerk to chase P Snell from MK Council again

- ii. To accept the Craddock Close refurbishment proposal from MK Council

Proposed: Cllr Alexander

Seconded: Cllr Holley

Vote by show of hands 9 for, 1 abstention

Majority vote – motion carried

14. Parishes Advisory Group (PAG) - Together We Can: feedback now extended to 28 Feb 2020, Cllrs to feedback any comments to the Clerk

15. Trip to Lavender Field – Cotswold's

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Cllr Gilpin stated that the previous trip to Winchester Christmas Market had been well attended and gave BPC a positive public presence and therefore the trip below has been suggested.

- i. Suggested date & Cost 1 July 2020, Cost of Coach @ £495 plus VAT

Proposed: Cllr Gilpin

Seconded: Cllr Alexander

Vote by show of hands 9 for, 1 abstention

Majority vote – motion carried

- ii. Cost to attend the trip = £5 for residents, £7.50 for non-residents (this includes the £5 entrance fee)

Proposed: Cllr Exon

Seconded: Cllr Bradburn R

Vote by show of hands 9 for, 1 abstention

Majority vote – motion carried

16. BPC Ride on mower – BSSC have been to view the mower, still awaiting feedback from them

17. Landscaping and Environmental matters:

- i. VE Day Celebrations:

- Bradwell Memorial Hall – the idea of a plaque has been sent and our interest in collaboration will go onto their next trustee meeting in the New Year

Action: Clerk to contact them again

- Bradwell Abbey - **Meeting 15/01/20 11.30am** at Bradwell Abbey with Richard Gregory regarding VE Day celebrations on May 8 2020 with possible representative from CDC and The Friends of Bradwell Abbey

Action: Clerk to email Cllrs with a meeting invitation, Clerk & Cllr Gilpin will attend

- ii. Motte & Bailey quote for removal of branches – c/f no quote as yet

- iii. Hedge at St Lawrence's allotments has been done - info only

- iv. Trees at Fosters Lane have been felled – info only

- v. Grit bin – to be ordered via MK Council at a cost of £204.18 plus VAT, office needs to verify location with Cllrs

Proposed: Cllr Alexander

Seconded: Cllr Gilpin

Vote by show of hands 9 for, 1 abstention

Majority vote – motion carried

Next meeting: Monday, 3 February 2019 at 7.30pm at Heelands Meeting Place, Glovers Lane, Heelands, Milton Keynes, MK13 7LW

There being no further business to discuss, the meeting closed at 8.45 pm

Signed as a true and accurate record

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