



Minutes of the Meeting of the Full Council held on Monday 15 April 2024 at 7.00pm at the Heelands Meeting Place on Glovers Lane in Heelands, MK13 7LW.

Councillors Present: Gilpin (in the Chair), Alexander, Bradburn, Brant, Exon, Evans, Kendrick and Stuchbury.

Staff Present: Philip Farquharson (Clerk)

Members of the public: 3

F150/24 Apologies: An apology for absence had been received from Councillor Godfrey. This was voted on and met with unanimous approval. It was resolved therefore to accept the apology.

FC151/24 Declaration of interests: Cllrs Exon and Kendrick declared an interest in that they were on Planning Committees at MKCC. They confirmed this was a rolling request to have their interests declared on planning matters at the beginning of every meeting where planning matters were discussed. Cllr Gilpin declared an interest in that he was an associate member of the board of governors of Summerfield School, with reference to agenda item FC160/24.

FC152/24 Public participation: It was on the agenda for any resident of the Parish to raise any issue, petition, question or concern.

Members of the public were present to put forth any comments relating to the grant applications at items FC158-161 on the agenda.

FC153/24 Minutes of the March Full Council Meetings:

A vote was held to approve the Minutes as an accurate record of the Meeting held on 04 March 2024:

Action: The vote was unanimously in favour of adopting the Minutes as an accurate record of the proceedings of that Meeting, and they were signed by the Chair for the Parish Council's records.

A motion was proposed to adopt the Minutes of the extraordinary Meeting held on 11 March 2024:

Those who voted in favour: 7

Those who abstained from voting: 2

Action: It was resolved to approve the Minutes of as an accurate record of the proceedings of that Meeting, and they were signed by the Chair for the Council's records.

FC154/24 Payments: The monthly payment schedule, Lloyds current account bank balance (of £141,487), instant access account balance (£15,022), public sector deposit scheme balance (£180,000), as at 15 April 2024, were noted.

FC155/24 Minutes of Committees and Working Parties since the last Meeting: Agreements and resolutions of the belowmentioned meetings were noted:

- a) Newsletter working party meeting held on 11 February 2024.
- b) Finance and Staffing Committee held on 11 April 2024 (an additional Assistant to the Clerk, at 12 hours/week, would be hired).

FC156/24 Policies, risk assessment and asset register:

The Clerk explained the contents of the Asset Register, in that the value of the Parish's assets had reduced from £39,096 to £34,060 primarily on account of the disposal of the old mower, which was valued at purchase price of £9,074. This had been slightly offset by the purchase of new blades (at cost of £2,075), and two new dog bins (£280), and a new noticeboard (£1,683). A motion was proposed to adopt the asset register:

Those in favour: 7

Those who abstained from voting: 2

Action: It was resolved to approve the asset register.

Action: As for the risk register a vote was held and it was unanimously approved to adopt the risk register.

A vote was held to adopt the Financial Regulations, with the amendment that Cllr Brant was nominated to sign the bank statements at Financial and Staffing Committee Meetings:

Those in favour: 8

Those who abstained from voting: 1

Action: The Financial Regulations were adopted.

It was on the agenda to consider for adoption of all existing policy documents as follows:

- Code of conduct 2024
- Data protection policy 2024
- Disciplinary and grievance policy 2024
- Document retention policy 2024
- Equality policy 2024
- Freedom of information publication scheme 2024
- Grants guidance
- Investment policy
- Lone working policy

- OH and Safety policy
- Reserves policy
- Sickness and absence
- Standing orders
- Advertising social media and promotions policy

Action: Excluding the grants policy these were all voted on and met with unanimous approval and were therefore adopted, after minor amendments.

FC157/24 FCC grant application, CIF application, and to consider how to resolve shortfall: It was on the agenda for Councillors to note the successful grant offer of £54,000 from FCC, nothing from MKCC, and resulting £20,000 shortfall and consider meeting the shortfall from reserves.

A motion was proposed to accept the £54,000 grant offer from the FCC Communities Foundation, and fill the shortfall in funding of £20,000 from Parish Council reserves, in order to develop the playground as per the quoted designs. The Clerk confirmed the quote to develop the playground for £100,000 (ex VAT) had not increased since the tendering process had begun approximately a year ago.

Those in favour: 6

Those against: 0

Those who abstained from voting: 3

Action: The motion passed the Clerk would inform the FCC Community Foundation and instruct Kompan to order the equipment once a funding agreement had been signed.

FC158/24 Grant application from Bradwell Abbey Scout Group for £1,000: It was on the agenda to consider awarding the grant.

A motion was proposed to award the grant which met with unanimous approval.

Action: The Clerk would transfer the grant money of £1,000.

FC159/24 Grant application from Genesis Breakfast, after school and holiday clubs, for £1,000: It was on the agenda however was not considered as no representative was present, and it was a condition of being considered that a representative attended the relevant Full Council meeting to consider awarding the grant.

FC160/24 Grant application for £406.80 from Summerfield School:

The Council noted the defibrillators (the grant application was to replace defibrillator pads), were only publicly accessible during school term time and only during school hours, and therefore not very publicly accessible overall.

A motion was proposed to award the grant, pending the school's approval to move the defibrillators to outside the premises, where they would be publicly accessible all the time, and that the Parish Council would pay for the cost of electrical works, up to £600.

Those who voted in favour: 8
Those who abstained from voting: 1

Action: The motion passed and the Clerk would communicate with the school and aim to enact this.

FC161/24 Grant application for £462 from Project support: It was on the agenda however was not considered as no representative was present, and it was a condition of being considered that a representative attended the relevant Full Council meeting to consider awarding the grant.

FC162/24 Planning Applications: Councillors to consider making representation to MKCC on planning application (pages 7-18):

- a) Application no: 24/00346/HOU Proposal: The conversion of the garage into living accommodation, including associated alterations. The erection of a proposed single storey rear and side extension with roof lights At: 16 Maidenhead Avenue Bradwell Common Milton Keynes MK13 8NA

Action: It was resolved not to object to this application.

- b) Application no: 24/00427/HOU Proposal: Erection of a single storey rear extension At: 17 Ibstone Avenue Bradwell Common Milton Keynes MK13 8EA

Action: It was resolved not to object to this application.

- c) Application no: 24/00633/CLUP Proposal: Certificate of lawfulness for a proposed single storey rear extension with rooflights At: 44 Walgrave Drive Bradwell Milton Keynes MK13 9BG

Action: It was resolved not to object to this application.

- d) Application no: 24/00498/PRIOR Proposal: Prior Notification for the installation of PV panels to the existing roofslope At: 1 Deltic Avenue Rooksley Milton Keynes MK13 8DL

Action: It was resolved not to object to this application.

- e) Application no: 24/00530/HOU Proposal: The erection of a wooden shed to front of property At: 23 Gibsons Green Heelands Milton Keynes MK13 7PR

The Meeting was declared closed at 8:40pm and Cllr Davy was thanked for her contribution on the Parish Council.

Date and time of next meeting: Monday 13 May 2024 at 7:00pm at the Heelands Meeting Place.