



**Minutes of the Meeting of the Full Council held on Monday 24 April 2023 at 7.30pm at the Heelands Meeting Place on Glovers Lane in Heelands, MK13 7LW.**

**Councillors Present:** Gilpin (in the Chair), Alexander, Bradburn, Brant, Davy, Evans, Exon (from item FC178/23) and Godfrey

**Staff Present:** Philip Farquharson (Clerk)

**Members of the public:** 5

**FC172/23 Apologies:** Apologies for absence had been received from Cllr Juhnevika for ill-health. This was voted on and met with approval. It was resolved therefore to accept the apology.

**FC173/23 Declaration of interests:** No interests were declared.

**FC174/23 Public participation:** It was on the agenda for any resident of the parish to raise any issue, petition, question or concern. The following matters were raised:

- The electrical condition of the Bradwell Sports and Social Club Pavilion in Bradwell Village, in support of the grant application at FC187/23.
- CCTV around the Heelands Local Centre, for which representatives from Thames Valley Police and CrimeWave were present.
- The plight of animals in need, for which a representative from the RSPCA in support of the grant application at FC188/23 was present

**FC175/23 Minutes of the Full Council Meeting on 06 March 2023:**

A motion was proposed and seconded to adopt the Minutes, including the wording 'to CMK' under agenda item FC161/23 (1), and 'to Michelle Scott' at item FC167/23:

Those in favour of adopting the Minutes: 6

Those who abstained from voting: 1

**Action:** It was resolved to approve as an accurate record the Minutes and the Confidential Minutes of the Meeting held on 06 March 2023, and these were signed by the Chair for the Council's records.

The Chair moved to discuss agenda item FC178/23 next.

**FC178/23 CCTV request and recommendation from TVP (Thames Valley Police) to combat knife crime in Heelands:** At the last meeting on 06 March 2023 the Clerk had been asked to compile costs for implementation of CCTV at the two locations (Parish Offices and outside the Heelands Meeting Place), and associated practicalities

(monitoring, recording, and maintenance of CCTVs), and to compile a report into CCTV mobile units. The report was considered and it was agreed to defer this matter and focus on the mobile units. A motion was proposed to implement a mobile unit over the next three years within the Parish at cost of £5,800/annum, for the purpose of crime prevention this being of substantial public interest.

Those in favour: 7

Those against: 1

**Action:** It was resolved therefore to implement the installation of one mobile unit for three years for the purpose of detecting crime and assisting the police in mitigating the knife crime spate within the Parish, this being of substantial public interest.

#### **FC176/23 Payments:**

**Action:** The March and April monthly payment schedules were approved and the high cost of the feeder pillar in Bradwell Common was commented upon. The current bank balance at the time the agenda was published was (£165,035.03) and savings account balance (£114,821.10) was noted. The Clerk updated that the application to open a CCLA account had been submitted, with the intention of moving £150,000 into it to benefit from an interest rate of over 4%, as instructed at the previous Full Council Meeting at FC158/23.

#### **FC177/23 Finance Report:**

**Action:** Income and expenditure relative to budget for the financial year ending March 2023 was noted. Councillors noted there were wide variances from one year to the next, largely on account of staffing issues and the lack of a permanent Clerk in 2022, which had resulted in the stagnation of several projects reflected in the lower expenditure in 2022. The main variances to budget in the year ending March 2023 were; under expenditure of £18,000 as no CIF project had happened as the grant application had been refused, £6,452 on landscaping, £5,185 on grants, and £7,628 on Heelands Meeting Place which largely offset the £10,781 over budget expenditure on staffing as there had been an intention to re-allocate the expense of staffing for the Heelands Meeting Place under that line.

**FC179/23 King George's Field (KGF) Play area refurbishment:** It was on the agenda to consider a project to refurbish KGF play areas with community consultation as the first step.

A vote was held as to whether this met with Parish Council approval:

Those in favour: 8

**Action:** It was unanimously resolved to initiate this project, and the Clerk would seek tenders, (and associated plans), from interested parties and refer back to the Full Council with options to pull together to move to the next step, which would be community consultation.

#### **FC180/23 Trees on KGF:**

A motion was proposed to consider planting 30 indigenous fruit trees on the KGF at cost of £1,890 (net of vat).

Those in favour: 8

**Action:** The motion carried and the Clerk would implement this, for planting in the late autumn.

**FC181/23 Exclusion of the Press and Public:** In view of the confidential nature of the business about to be transacted over the next agenda item, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public were temporarily excluded, at the request of the Chair.

**FC182/23 Bradwell Sports and Social Club finances:**

**Action:** It was resolved to hold a meeting with representatives of the BSSC, the Clerk and Councillors Godfrey and Brant, to discuss in more detail the finances of the BSSC and to aim to work together more amenablely.

**FC183/23 New dog litter bin:** It was on the agenda to consider proposal for a new dog litter bin near junction with Bancroft underpass in Bradwell, and the Clerk had compiled maps detailing where the nearest bins were relative to the proposed location.

A vote was held as to whether to install a new bin there:

Those in favour: 7

Those against: 1

**Action:** The motion passed and the Clerk would enact accordingly.

**FC184/23 Venue for a local charity, 'Team George' to host family fun day in the summer of 2023:**

**Action:** It was noted a venue had been found and the matter was not discussed further.

**FC185/23 Policy renewals:**

**Action:** A vote was held and it was unanimously resolved to adopt the following policies and governing documents:

- Standing Orders
- financial regulations
- code of conduct
- data protection policy
- equality policy
- training and development policy
- tree management policy
- disciplinary and grievance policy
- freedom of information publication policy
- sickness and absence policy

- document retention policy
- investment policy
- co-option policy
- occupational health and safety policy
- reserves policy
- lone working policy
- grants guidance
- risk management scheme
- asset register

Excluding the risk management scheme (a working document) and the asset register (which was for internal use), all the policies would be uploaded to the website.

**FC186/23 Community Allotment at St Lawrence Site:**

**Action:** It was resolved to defer this item until the May Full Council Meeting.

**FC187/23 Grant application for £7000 from the BSSC for electrical compliance upgrade at the Pavilion in Bradwell:**

**Action:** It was resolved to defer this item.

**FC188/23 Grant application from the RSPCA for £660:**

A motion was proposed and seconded to give the £660 as requested:

Those in favour: 5

Those against: 3

**Action:** The motion carried and the Clerk would make the payment.

**FC189/23 Planning Applications:** Councillors to consider making representation to MKC on planning applications (pages 26-58):

- a) Application no: no: 23/00721/FULM Proposal: Variation of condition 1 (Approved plans) to enlarge the footprint of the dwelling with the erection of a single storey rear extension (relating to permission ref. 22/03006/FUL - The demolition of the existing double garage, the erection of a two storey detached dwelling and associated hardstanding.) At: 42 The Craven Heelands Milton Keynes MK13 7NJ

**Action:** It was resolved not to object to this application.

- b) Application no: 23/00723/HOU Proposal: The alteration of the front external barn door, replacement of 9no internal doors and replacement of 1no rear external door At: The Barn Primrose Road Bradwell Milton Keynes MK13 9AT

**Action:** It was resolved not to object to this application.

**FC190/23 Community Award:**

A motion was proposed to consider nominating a trophy, (with a cost of up to £75), as an additional community award to a resident who has made a significant impact locally, the former headteacher of the Heelands First Primary School.

Those in favour: 8

**Action:** The motion carried and it was resolved therefore to nominate a trophy (cost up to £75) as an additional community award to the former headteacher of Heelands First Primary School, wording on the trophy to be decided by the Chair.

**Date and time of next meeting:** Monday 15 May 2023 at 7:30pm at the Heelands Meeting Place. The King George's Field annual meeting would be held at 7pm that evening and the Annual Electors Meeting would be held on 22 May 2023 at 7pm.

The Meeting was declared **closed** at 9:50pm.