



Minutes of an extra ordinary meeting of Bradwell Parish Council on Monday, 24 January 2022 at 8.00pm at Heelands Meeting Place Heelands.

Present: Cllrs Gilpin (Chair), Davy, M Bradburn, R Bradburn and Evans.

Attending: Teresa Wales (Assistant Clerk) & 1 member of the public.

01/2022/104 Apologies: Received from Cllr Alexander, Cllr Brant, Cllr Exon and Cllr Godfrey

01/2022/105 Declaration of Members' interests: None were received

01/2022/106 Chair's Announcements

Work on the pond in Bradwell had started today.

Any recommendations for the Community Award to be put forward from Councillors.

Cllr Gilpin has delayed item 01/2022/108 for a future meeting due to Cllr Brant not attending.

01/2022/107 Public speaking time: None were received

01/2022/108 Notice of Motion

The Council considered a motion from Cllr Brant:
Budgetary Control: The Council has considered its arrangements for regular budget monitoring and for setting its annual budget in line with the Financial Regulations adopted on 6 December 2021"

The purpose of the item is to:

- Provide assurance that our processes are in line with our Financial Regulations.
- Ensure that, going forward, councillors have a clear idea about the budgetary picture throughout the year - such as how much has been spent against planned spending on each budget line - to inform our spending and other financial decisions.
- Avoid a situation arising next year, like our meeting earlier this week, where we are considering setting the precept ahead of setting our budget because we have not taken timely decisions to allow a Budget to be set.

Acton: referred to a future meeting

Signed as a true and accurate record

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CHAIRMAN

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DATE



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01/2022/109 To approve the Draft Budget 2022-23

The Chair summarised that although the Draft Budget had been brought to a previous meeting for discussion that evening, there was some information missing with regard to and this information had now been included and the draft Budget papers had been circulated to Councillors

The Councillors manually reviewed the available figures and estimated corresponding budgets for each line item for the next Council year.

It was noted that due to Covid 19 some activities or projects had been delayed or cancelled.

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Following a discussion, Cllr Gilpin proposed to agree the proposed Budget 2022 -23

Seconded: Cllr Davy

Vote by show of hands: Unanimous Motion passed

01/2022/110 To Approve the Parish Precept for 2022-23 from Milton Keynes Council

The Council noted that following the approval of the 2022-23 Budget the MKC Precept figure of £148238.15 could now be approved.

Following a discussion. Cllr Gilpin (Chair) proposed that the Precept figure of £148238.15 be submitted to MKC Finance.

Seconded: Cllr M Bradburn

Vote by show of hands: Unanimous Motion Proposed

Action: Cllr Gilpin to complete relevant forms and return to Milton Keynes Council by Tuesday 1st February 2022.

01/2022/111 Part 2 section to meeting: To agree to hold a confidential Part 2 of the meeting at which Press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

Proposed: Cllr Gilpin

Seconded: Cllr M Bradburn

Vote by show of hands: Unanimous Motion Proposed

01/2022/112 Update on Staffing Issues

The Parish Council noted the Locum Clerk has left the Council on 20 January 2022.

Cllr Gilpin reported that SLCC had been informed that BPC do not have a proper officer and suggested to contact BALC for an interim Clerk. Contact to be made by 31 January 2022.

Two suggestions were put forward to Shelagh Muir (Locum Clerk)

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1. To act as proper officer/RFO in name only
2. Karen Evans becomes proper officer with support from Shelagh Muir

Shelagh declined both offers.

Cllr Gilpin proposed that Cllr Evans acts temporarily as RFO to scrutineer for invoices and payments. While Cllr Gilpin oversees operations / safeguarding of staff. To be reviewed at each meeting.

Seconded: Cllr M Bradburn

Vote by show of hands: Unanimous Motion Proposed

01/2022/113 Cllr Gilpin proposed that the PWG oversees the availability of Locum clerks; to review the Clerks wages and recommendation of points awarded; to delegate interview process for a new Clerk to PWG

Seconded: Cllr M Bradburn

Vote by show of hands: Unanimous Motion Proposed

Date of Next meeting: 7 February 2022

Meeting Closed at 21.31 pm

Signed as a true and accurate record

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