



Minutes of an ordinary virtual meeting via Zoom of Bradwell Parish Council on Monday, 7 September 2020 at 7.30pm

Present: Cllrs Gilpin, (Chair), Bradburn R, Bradburn M, Holley, Atkins, Alexander, Jones, Exon & Davy.

Attending: Julie Godden (Clerk) & 1 member of the public

1. Apologies: David Evans

2. Declaration of Members' interests: Item 16 i Cllr Holley he has an allotment at Fosters lane
Item 5 v Cllr Atkins – quote from a close relative
Item 5 viii Cllr Exon is on the board of trustees

3. Public speaking time: 3 members of public were in attendance for the grant applications listed below

4. Minutes of previous meeting and comment on actions from that meeting for noting:

Minutes of the meeting held on Monday 3 August 2020 were agreed

Proposed: Cllr Davy

Seconded: Cllr Alexander

Vote by show of hands:

Unanimous: Motion passed

6. To consider grant applications - brought forward from item 6 to allow attendees to leave the meeting when their presentation finishes:

- a) C/f from August meeting - Food Bank - £837.50: Louisa Hobbs gave a presentation on the work that MK Food Bank do. Since Covid demand has quadrupled, it was 250 parcels a week, it is now over 600 it has levelled off, but it may get worse, need funds for food, operations etc. Cllr Gilpin offered advertising in the BPC Newsletter, a decision will be made later in the meeting and the Clerk will be in touch in the next few days, Louisa then left the meeting.
- b) C/f from August meeting - BMH = £5,000 for floor & window renovation. Bronte Dance gave a short presentation on the need for a new membrane and replacement floorboards for the Memorial Hall during half term to allow the playgroup and dance group to continue, they are stable financially if they keep both these groups. Cllr Gilpin informed Bronte that a decision will be made later in the meeting and the Clerk will be in touch in the next few days, Louisa then left the meeting.
- c) C/f from August meeting - Bellfounder house £1000 for various items of kitchen equipment: Michael Brook resident & the Sheltered Housing Officer, Emma gave a short presentation. MK Council will be refurbishing the kitchen, but they are potentially losing the Age UK lunch club, therefore a lot of the equipment will be lost. When Covid is over they would like to open up coffee mornings, lunch club to the parish, but at the moment it will only be residents. This service vital to resident mental health. Cllr Gilpin thanked both for attending and a decision will be made later in the meeting, the Clerk will be in touch in the next few days, they then left the meeting.

5. Landscaping and Environmental matters:

- i. Rock Snake location – Miriam Lay has contacted the school and is still awaiting a reply
- ii. c/f from August meeting - Heelands Playing field area identified for wild flower seeding, £100 was already agreed in a previous meeting. Cllr Davy had not appreciated how much work that will go into preparing the land, so this may be a stumbling block as need a tractor or plough. Cllr Holley suggested that the land only needs scarified and rolling.

Action: Clerk to get quotes

Action: Cllr Davy will ask Bradwell Abbey for advice

Area by goal post that needs to be filled in as 6 inches deep – meeting with Heeland Rangers 15/9/20 @ 7.30pm via Zoom

Signed as a true and accurate record

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CHAIRMAN

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DATE



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- iii. c/f from August meeting - replacement bin behind Aldi costs - Quote £135.00 from preferred supplier M Young.

Proposed: Cllr Alexander

Seconded: Cllr Gilpin

Vote by show of hands:

Unanimous: Motion passed

- iv. Noticeboard KGF – not BPC's was erected by MKDC, see quote £195.00 for removal from preferred supplier Simon Bates

Proposed: Cllr Exon

Seconded: Cllr Bradburn M

Vote by show of hands:

Unanimous: Motion passed

- v. Overgrown Hedge by KGF, Primrose Hill leading to Common Lane – this was on a previous Landscaping contract that ended 2019, as Green gym are unable to take any cuttings away, they were not contacted, also the work has been budgeted for - see quote for £115.00 from preferred supplier D Atkins

Proposed: Cllr Bradburn M

Seconded: Cllr Exon

Vote by show of hands:

8 for 1 Abstained: Motion passed

- vi. Draft Milton Keynes Planning Obligations and Health Impact Assessment Supplementary Planning Documents – no comments

- vii. Grit bin cost from MK Council to be agreed as it is higher than first agreed as it was delayed due to pandemic, there is £1000 in the budget. Members agreed to the cost of up to £300.00.

Proposed: Cllr Gilpin

Seconded: Cllr Exon

Vote by show of hands:

Unanimous: Motion passed

- viii. CDC – request for paddock mowing/use of tractor for a field to be prepared for use for some Donkeys.

Clerk informed members that we are unable to lend the mower due to insurance.

Action: Clerk to ask Peter Stamp to take a look and liaise with Cllr Exon

7. **Chairman's announcements:** Covid Task & Finish Group to be added to the October agenda. Reminder that there is a litter pick this Saturday.

8. **Public Space Protection Order – Alcohol to be reviewed/renewed:** PCSOs have suggested that BPC set one up for around Heelands Shops.

Proposed: Cllr Alexander

Seconded: Cllr Holley

Vote by show of hands:

Unanimous: Motion passed

Action: Clerk to fill out form to say it is still required and ask for Heeland shops to be added if it is not already on the map

9. **New Hall Project @ Langcliffe Drive:**

- i. Feedback given from LG was given regarding the Zoom meeting that councillors attended with GSS (previously CSS)
- ii. The new fee proposal and schedule of costs from GSS architect and PM (as per the attached) for the design and build option were looked at, the fee is based upon **3.15%** of a maximum construction cost of £500,000.00.

Proposed: Cllr Gilpin

Seconded: Cllr Alexander

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Vote by show of hands:

Seconded: Cllr Davy
Unanimous: Motion passed

MK Council will charge BPC for clearing up, Cllr Davy said that the toilet paper was not cleared up.

Action: The Clerk to pass this observation on when BPC get the bill.

14. Proposed Asset Transfer: Information only - meeting agreed for 10.30 am with MK Council on 7 October 2020 via Zoom.

15. Finance:

- i. Agree which Councillor will scrutinise payments on a regular basis, at least quarterly, bank statements must be subject to formal review. The bank reconciliation statement should be signed and dated and the supporting bank statements initialled as evidence of this review **c/f to October's meeting.**
- ii. To agree the list of payments to now be reviewed at meeting a month in arrears due to the tight end of month meeting schedule.

Proposed: Cllr Gilpin
Vote by show of hands:

Seconded: Cllr Davy
Unanimous: Motion passed

iii. Grant Application decisions

a. Food Bank - £837.50

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Holley
Unanimous: Motion passed

b. BMH = £5,000 for floor & window renovation

Proposed: Cllr Alexander
Vote by show of hands:

Seconded: Cllr Exon
Unanimous: Motion passed

c. Bellfounder house £1000 for various items of kitchen equipment

Proposed: Cllr Bradburn M
Vote by show of hands:

Seconded: Cllr Holley
Unanimous: Motion passed

16. Planning Matters:

- i. Detached garage, potting shed and greenhouse
20 Abbey Road Bradwell Milton Keynes MK13 9AL
Ref. No: 20/02011/FUL | Validated: Wed 19 Aug 2020 | Status: Registered
- ii. Proposed garage conversion
40 Walkhampton Avenue Bradwell Common Milton Keynes MK13 8NJ
Ref. No: 20/02000/FUL | Validated: Tue 18 Aug 2020 | Status: Registered
- iii. Proposed single storey front extension and two storey rear extension
194 Arncliffe Drive Heelands Milton Keynes MK13 7QF
Ref. No: 20/01974/FUL | Validated: Fri 14 Aug 2020 | Status: Registered

iv. Single storey rear extension

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