



Minutes of an ordinary virtual meeting via Zoom of Bradwell Parish Council on Monday, 3rd August 2020 at 7.30pm

Present: Cllrs Gilpin, (Chair), Bradburn R, Bradburn M, Holley, Atkins, Alexander, Jones, Exon, Evans & Davy.

Attending: Julie Godden (Clerk) & 1 member of the public

1. **Apologies:** None
2. **Declaration of Members' interests:** Cllr Holley Item 16 I, he has an allotment at Fosters lane
Cllr Exon item 15 I, he is trustee of the CDC
3. **Public speaking time:** No public were in attendance
4. **Minutes of previous meeting and comment on actions from that meeting for noting:** Item 4 stated that an article went on the Facebook page, this still needs to be actioned.

Minutes of the meeting held on Monday 6 July 2020 were agreed

Proposed: Cllr Davy
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

5. Landscaping and Environmental matters:

- i. Public Bench on Common Lane - report from PCSO: this report resulted in complaints that the bench is being used for illicit purposes and BPC were invited to conduct a survey. Cllr Bradburn instigated the report as he has had 3 to 4 complaints about drinking/drugs taking place in that area. It was decided not to pursue a survey as the bench was placed there for elderly residents to rest on their way to and from the shops, it is now added to the PCSO's patrol. **No further action**
- ii. Rock snake - Miriam Lay attended the meeting and discussed ideas for the placement of the rock snake. Miriam was advised by Cllrs to perhaps also approach the local schools. They could then put a proposal together and apply to BPC for a grant/placement of the Rock Snake. Miriam then left the meeting.
- iii. Tree behind 9 Winterburn & previous quotes from Ray Brown – this was not highlighted on the tree survey, therefore Cllrs agreed to contact the residents with this information and to monitor the situation
- iv. Climate study – do BPC wish to take part – Councillors asked that the information is put onto our website and Facebook.
- v. Covid Support to P&TCs: noted – no response.
- vi. Heelands Playing field area identified for more wild flower seeding, area by goal post that needs to be filled in as 6 inches deep.
£100 spend on seeds was proposed:

Proposed: Cllr Exon
Vote by show of hands:

Seconded: Cllr Holley
Unanimous: Motion passed

**Action: Cllr Davy to send over purchase information & Clerk to ask Peter Stamp to seed
Clerk to arrange a meeting with Heeland Rangers regarding the goal post area and any other matters they may have**

- vi. Replacement bin on pathway by Brill Place leading to Aldi costs: c/f to September meeting
Action: Clerk to confirm this is a dog bin and get costs for replacement and installation

Signed as a true and accurate record

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CHAIRMAN

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- vii. c/f from July meeting: Complaint about parking via D Evans – no action as this has now been resolved.

6. To consider grant applications:

- a) c/f from July - Food Bank - £837.50 – C/F to September meeting
- b) c/f from July - BMH = £5,000 for floor & window renovation – c/f to September meeting
- c) Bellfounder house £1000 for various items of kitchen equipment– c/f to September meeting

7. Chairman’s announcements: Item 13 ii is moved to after item 14

8. New Hall Project @ Langcliffe Drive:

- i. Cllr Gilpin & Cllr Bradburn R had a very last-minute meeting with CSS Artelects, BPC financial regulations were discussed and we can employ Paul Vega separately as the PM who has been involved in many such projects. The previous quotes seem underfunded as there is no costings for outside landscaping or parking, therefore CSS will give the project a health check. It was also suggested to get quotes for both building methods Traditional & Design Build as things are more competitive since Covid-19.

Proposal to take on recommended PM Paul Vega and commission architects to get quotes on behalf of BPC

Proposed: Cllr Exon

Seconded: Cllr Holley

Vote by show of hands:

Unanimous: Motion passed

Action: Clerk to arrange a Zoom meeting with CSS & Councillors

- ii. Steering group to be set up – c/f to September meeting
- iii. PM needs to be employed – see above

9. Community Fund:

- i. Trim Trail: Cllr Holley met with Phillip Snell from MK Council at the play area, Bradwell Common, there had been a previous proposal for a trail at the back, but residents from Brooker Avenue had objected, so there is a metal one nearer the road, therefore a wooden set of frames could be located at the angled corner between the Goal post & basketball hoop. Cllr Davey said that this area may not be suitable due to the Goal post & basketball hoop.

Action: Clerk to go back to Phillip Snell for costings and placement of Trim Trail

- ii. Pond update - Cllr Bradburn M visited the pond and a meeting was had to discuss how to go forwards. She has arranged a meeting with the countryside officer from MK Council 04/08/20 10.30am to put a project plan together for BPC to be brought back to the next meeting, all are welcome to attend.

10. HMP:

- i. Quote for repair internal ceiling due to leak in roof – retrospective agreement as completed as part of the redecoration = £50.00

Proposed: Cllr Holley

Seconded: Cllr Atkins

Vote by show of hands:

Unanimous: Motion passed

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- ii. information only - decorating has been completed, photos attached

11. Landscaping Contract Working Group: No update

12. Proposed Asset Transfer

Action: Clerk to arrange a meeting with MK Council

13. Review and adopt policies/registers below:

- i. Councillor Code of Conduct adopted

Proposed: Cllr Holley

Seconded: Cllr Alexander

Vote by show of hands:

9 for 1 Abstained: Motion passed

- ii. Financial Regulations – moved as below

- iii. Staff Code of Conduct adopted

Proposed: Cllr Gilpin

Seconded: Cllr Holley

Vote by show of hands:

Unanimous: Motion passed

Action: Clerk to send to all staff and ask that they acknowledge receipt

14. Finance:

- i. Payments: To review a list of payments made/due since the last meeting of the council: annex 1

Proposed: Cllr Davy

Seconded: Cllr Alexander

Vote by show of hands:

Unanimous: Motion passed

Action: Cllr Davy asked for the office to ask Holloway Hands for an update of work on planters

- ii. Audit: AGAR section 1 & 2 had been distributed, accepted and signed by Clerk & Chairman

Proposed: Cllr Alexander

Seconded: Cllr Holley

Vote by show of hands:

Unanimous: Motion passed

The auditor's comments and recommendations were looked at and all items are in progress or completed. Cllr Alexander suggested that BPC approve all Policies, assets etc at the AGM to ensure we comply going forwards, all members agreed.

13 ii Financial Regulations moved as per Chairman's announcement:

The Chairman suggested adding a Grant section to the Financial Regulations, but it was agreed that this is already covered by the Grant policy.

The Financial regulations had been circulated and are to be adopted.

Proposed: Cllr Gilpin

Seconded: Cllr Evans

Vote by show of hands:

Unanimous: Motion passed

- iii. Grant Application decisions – c/f to September

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15. Planning Matters:

- i. Details submitted pursuant to the discharge of condition 3 (historic building scheme of investigation) and 4 (drainage scheme) attached to application 19/03404/LBC
The Farmhouse City Discovery Centre Alston Drive Bradwell Abbey Milton Keynes MK13 9AP
Ref. No: 20/01660/DISCON | Validated: Mon 13 Jul 2020 | Status: Registered

- ii. Two storey side extension
7 Haberley Mead Bradwell Milton Keynes MK13 9DZ
Ref. No: 20/01599/FUL | Validated: Mon 06 Jul 2020 | Status: Registered

16. Allotments:

- i. Fosters Lane, heap & shed removal - 1 quote available: c/f to September meeting
- ii. St Lawrence – request for stand pipes, Clerk replied to complaint as per last meeting
- iii. Assistant to Clerk – report was noted by Councillors
- iv. Allotment tenancy amendments were adopted with an amendment to Item 8 changed to ‘the Council deems offensive’ and regulation x amended from Town to Parish

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Alexander
9 for 1 Abstained: Motion passed

17. Part 2 section to meeting: To agree to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

Proposed: Cllr Holley
Vote by show of hands:

Seconded: Cllr Alexander
Unanimous: Motion passed

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