



To all members of Bradwell Parish Council, you are hereby **summoned** to attend the Annual Meeting of the Parish Council to be held on **Monday 11 May 2026 at 7.00pm** at the **Heelands Meeting Place** at 21 Glovers Lane, MK13 7LW.

Members of the public and press are invited to attend.

Philip Farquharson, Clerk

### **AGENDA**

**FC01/26 Election of Chair:** Councillors to elect a Chair for the year, until the next Annual Meeting of the Parish Council in May 2027, and newly elected Chair to sign the Declaration of Office form.

**FC02/26 Election of Vice-Chair:** Councillors to elect a Vice-Chair for the year, until the next Annual Meeting of the Parish Council in May 2027, and newly elected Vice-Chair to sign the Declaration of Office form.

**FC03/26 Apologies:** To receive and approve apologies from members unable to attend the meeting.

**FC04/26 Declaration of interests:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

**FC05/26 Public participation:** For any resident of the Parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

**FC06/26 Minutes of the last Full Council Meeting:** To approve as an accurate record Minutes of the Meeting held on 20 April 2026 (see paperwork pages 1-5).

**FC07/26 Internal audit report:** To note clean internal audit report (pages 6-12).

**FC08/26 Calendar of Meetings for 2026-2027:** To agree a schedule of meetings for the year ahead (see draft attached, page 13).

**FC09/26 Payments:** To note current bank balance of £117,338 and savings account balance of £15,284 (as at 30 April 2026, screenshot showing bank balances), and approve monthly schedule of payments made since the last meeting (pages 14-15).

**FC10/26 Annual Return and Governance Statement:** To approve the Governance Statement and annual return for the Clerk to submit to the external auditors (pages 16-21).

**FC11/26 s106 Heritage Trail Moneys:** To note receipt of s106 developer contribution money for the Bradwell Heritage Trail, of £3,883.74

**FC12/26 s106 receipt of Suffolk Punch Moneys:** To note successful receipt of £7,534.91 from the Suffolk Punch Developer Contribution.

**FC13/26 Review and agree Parish Council representation on external bodies for the council year 2026/27, or to discontinue representation, for the following:**

1. Milton Keynes Parish forum
2. Milton Keynes Association of Local Councils
3. BSSC (Bradwell Sports and Social Club) Committee

**FC14/26 Review and agree the following subscriptions to other bodies 2026/27:**

1. Bucks and Milton Keynes Association of Local Councils (B&MKALC), which includes membership to NALC.
2. Society for Local Council Clerks (SLCC).

**FC15/26 Review and agree the appointment of members (see standing order 4.4.iv) to existing committees:**

1. Finance and Staffing Committee (see Terms of Reference, pages 22-23).
2. Newsletter, Communications and Awards Working Party (page 24).

**FC16/26 Grants Policy Guidance:** To consider for approval (see pages 25-26).

**FC17/26 Bradwell Memorial Hall:** To consider continuing to assist financially the renovations of the premises owned by the charity.

**FC18/26 Bradwell Memorial Hall Toilets renovation:** To consider the quotes as acquired for improvement of toilet facilities at the Hall (pages 27-28).

**FC19/26 Heelands Meeting Place Worktop replacement:** To consider quotes as acquired for worktop replacement in Heelands Meeting Place (page 29).

**FC20/26 Bradwell Speed Indicator Device Consultation Response:** To consider the community consultation and applying to CIF (see pages 30-26)

**FC21/26 Grant application:** To consider awarding Flintergill Social Club £800 for a Family Fun Day (page 37).

**FC22/26 Planning Applications:** Councillors to consider making representation to MKCC on planning application (pages 38-49):

- a) PLN/2026/0671 Proposal: Change of use, C2 Residential Institution to C3 Residential Dwelling, 22-23 Blackheath Crescent, MK13 8AD
- b) PLN/2026/0815 Proposal: Change of use of dwellinghouse and ancillary garage (use Class C3) to x4 supported living units for 4 adults (use Class C2) at 16 Brill Place, Bradwell Common, Milton Keynes, MK13 8EQ
- c) PLN/2026/0805 Proposal: Erection of a extension, garage conversion, at 32 Coleshill Place, Bradwell Common, Milton Keynes, MK13 8DN

**Date and time of next meeting:** Monday 01 June 2026 at 7:00pm at the Heelands Meeting Place, Elector's Meeting Monday 18 May 2026.