



To all members of Finance and Staffing Committee of Bradwell Parish Council, you are hereby **summoned** to attend the next meeting to be held on **Tuesday 17 May 2022 at 7.00pm at 21 Glovers Lane, Heelands, MK13 7LW.**
Members of the public and press are invited to attend.

Philip Farquharson, Clerk

AGENDA

FSC01/22 Election of Chair: To elect a Chair of the Committee for the Parish year, until the first meeting after the May Parish Council Meeting, 2023.

FSC02/22 Apologies: To receive and note apologies from members unable to attend.

FSC03/22 Declaration of interests: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FSC04/22 Public participation: For any resident of the Parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

FSC05/22 Minutes of the last Personnel Meeting: To approve the PWG (since dissolved) minutes of 02 December 2021 (pages 1-2).

FSC06/22 Finance Report: To note income and expenditure variances to budget for the year ending 31 March 2022 (see Clerk's report page 3).

FSC07/22 Payment to balance LGPS from the previous financial year: to approve an £846.83 underpayment in employer contributions for 2021/2022.

FSC08/22 Exclusion of press and public: in view of the confidential nature of business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public to be temporarily excluded, at the request of the Chair.

FSC09/22 Staffing matters: To discuss staffing matters and resolve accordingly (pages 4-17).

FSC10/22 Policies: To consider for recommendation to Full Council the Investment Policy and Document Retention Policy (pages 18-24).

FSC11/22 HR consultancy: To consider three quotes for service provision (see Clerk's report pages 19-41)

FSC12/22 Items for the Next Agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the timeframes as set out in the Parish Council's Standing Orders.

Date and time of next meeting: to be agreed.