



To all members of Bradwell Parish Council, you are hereby **summoned** to attend the Annual Meeting of the Parish Council to be held on **Monday 09 May 2022 at 7.30pm** at the **Heelands Meeting Place** at 21 Glovers Lane, MK13 7LW.

Members of the public and press are invited to attend.

Philip Farquharson, Clerk

AGENDA

FC01/22 Election of Chair: Councillors to elect a Chair for the year, until the next Annual Meeting of the Parish Council in May 2023

FC02/22 Declaration of Office: Chair to sign the declaration of office form.

FC03/22 Election of Vice-Chair: Councillors to elect a Vice-Chair for the year, until the next Annual Meeting of the Parish Council in May 2023.

FC04/22 Declaration of Office: Vice-Chair to sign the declaration of office form.

FC05/22 Apologies: To receive and approve apologies from members unable to attend the meeting.

FC06/22 Declaration of interests: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC07/22 Public participation: For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

FC08/22 Minutes of the last Full Council Meeting: To approve as an accurate record Minutes of the Meeting held on 04 April 2022 (see paperwork pages 1-3).

FC09/22 Payments: To note current bank balance of £157k and savings account balance of c.£114k and approve the monthly payment schedule of payments made since the last meeting (pages 4-5).

FC10/22 Finance Report: To note income and expenditure variances to budget for the year ending 31 March 2022 (see Clerk's report, pages 6-8).

FC11/22 General Power of Competence: To note the Council meets the criteria in order to attain the General Power of Competence (see brief description, page 9).

FC12/22 Calendar of Meetings for 2022-2023: To agree a schedule of meetings for the year ahead (see draft attached, page 10).

FC13/22 Policies and Procedures 2022: To consider for adoption the following policies and procedures; Investment, Equality, Training and Development, Standing Orders, Asset Register, Code of Conduct, Risk Management and Financial Regulations, Data Protection, Document Retention, and Privacy.

FC14/22 Review and agree Parish Council representation on external bodies for the council year 2022/23, or to discontinue representation, for the following:

1. Milton Keynes Parish forum
2. Milton Keynes Association of Local Councils

FC15/22 Review and agree the following subscriptions to other bodies 2022/23 including:

1. Bucks and Milton Keynes Association of Local Councils (B&MKALC), which includes membership to NALC.
2. Society for Local Council Clerks (SLCC)
3. MKALC

FC16/22 Review and agree the appointment of members and substitute members (see standing order 2.j) to existing committees and working groups for 2022/23 (summary attached), and consider dissolving any committees and working groups (see standing order 2.j) as follows:

1. Suffolk Punch sub-committee (see draft Terms of Reference, page 11).
2. Personnel Working Group

FC17/22 MKDonsset: Councillors to consider for approval at the cost of £250 for 5 sessions at the Heelands FC sports ground and use of facilities at cost of £600.

FC18/22 MKPA summer sessions: Councillors to consider 15 sessions over the summer at cost of £400 each which totals £6,000.

FC19/22 Basketball: to consider for approval cost of £675 for 5 weeks as provided by 5onit and use of facilities included in cost at item FC18/22.

FC20/22 Glover Lane Association Allotments Agreement: To consider for approval the draft agreement (see papers, page 12).

FC21/22 Glovers Lane Association Allotment costs: To consider for approval in principle the work required to remove fallen tree, replace sleepers at entrance and insure the site, until the abovementioned agreement begins on 30 September 2022.

FC22/22 Tennis Club grant feedback: to note feedback on use of grant moneys (page 13)

FC23/22 Planning Applications: Councillors to consider making representation to MKC on any planning applications (pages 14-25).

- A) 22/00875/FUL Demolition of existing porch and erection of a single storey side & rear extension and conversion of garage to form wet room. 3 Simons Lea, Bradwell, Milton Keynes, MK13 9BZ,
- B) 22/00827/TCA Notification of intention to - Yew tree (1) - remove failed 7m limb, Group of Cypress trees (x4) (2, 3, 4, 5) - sectional felt close to ground level, Yew tree (6) - remove failed 5m limb, Chestnut stump (7) - reduce height from 7.4m to 3.7m and Lime trees (x3) (8, 9, 10) - sectional felt close to ground level. Bradwell House, 44 Loughton Road, Bradwell, Milton Keynes, MK13 9AE,
- C) Application no: 22/00148/FUL Proposal: The erection of a single storey front and side extension to facilitate an annexe At: 1 Ormsgill Court Heelands Milton Keynes MK13 7PZ
- D) Application no: 22/00677/FUL Proposal: Change of use from a 5-bedroom dwelling (Use Class C3) to a 5-bedroom dwelling HMO (Use Class C4) (Retrospective) At: 37 Mitcham Place Bradwell Common Milton Keynes MK13 8BX

FC24/22 Items for the Next Agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the timeframes as set out in the Parish Council's Standing Orders.

Date and time of next meeting: Monday 02 June 2022 at 7:30pm at the Heelands Meeting Place.