



To all members of Bradwell Parish Council, you are hereby **summoned** to attend a meeting of the Parish Council to be held on **Monday 04 April 2022 at 7.30pm** at the **Heelands Meeting Place** at 21 Glovers Lane, MK13 7LW.

Members of the public and press are invited to attend.

Philip Farquharson, Clerk

AGENDA

1. **Apologies:** To receive and note apologies from members unable to attend the meeting.
2. **Declaration of interests:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.
3. **Public participation:** For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).
4. **Minutes of the last two Full Council Meetings:** To approve as an accurate record Minutes of the Meeting of 07 March 2022 and Minutes of the extraordinary Meeting of 24 March 2022
5. **Internal Interim Audit Report for current financial year:** To note recommended actions and comments of the internal auditor.
6. **Policies 2022:** To consider for adoption the following policies and procedures; risk management scheme, code of conduct, data protection, disciplinary and grievance, sickness and absence, health and safety, document retention, freedom of information, privacy and lone working.
7. **Payroll Provider:** To consider change of Payroll provider (see paper attached)
8. **Finance and Staffing Committee:** To form a Finance and Staffing Committee, and approve the Terms of Reference (see draft Terms in paperwork).
9. **Building Survey fee Quotes:** To consider quotes for building quotes (see paper attached), as part of due diligence prior to taking on responsibility for the building.
10. **Citizen's Advice Bureau:** To consider re-starting this fortnightly at cost of £4,295 for 12 months.
11. **Planning Applications:** Councillors to consider making representation to MKC on any planning applications
 - A) Application no: 22/00680/TC Proposal: Notification of intention to T1 & T2 (Leyland Cypress) - remove to ground level as part of site renovations At: Manor Farm Vicarage Road Bradwell Milton Keynes MK13 9AG
 - B) Application no: 22/00688/FUL Proposal: Change of use from a 5-bedroom dwelling (Use Class C3) to a 5-bedroom dwelling HMO (Use Class C4) (Retrospective) At: 164 Bradwell Common Boulevard Bradwell Common Milton Keynes MK13 8BE

Date and time of next meeting: Monday 09 May 2022 at 7:30pm

